

LEARN SHEFFIELD
DATA PROTECTION
SUPPORT SERVICE
2026/27

JUNE 2026

Data Protection Support Service

Practical, advice and support for schools regarding data protection and DPA 2018 (GDPR) compliance

Our Data Protection Support Package for schools is designed to help education settings navigate the evolving challenges of UK GDPR and the Data Protection Act 2018 with confidence and clarity. Schools continue to face increasing regulatory scrutiny, rising cyber security risks, and growing expectations around transparency, accountability, and safeguarding pupil data. Recent trends highlight a significant increase in ransomware attacks targeting education, greater ICO focus on children's data rights, and stricter expectations around data retention, subject access requests, and supplier due diligence. The 2025 Data Use & Access Act has brought small but important changes that education settings need to be aware of.

This package provides practical, tailored support to ensure compliance is embedded into everyday school operations. It includes policy development and review, data mapping, risk assessments, DPIAs, SARs, breach management guidance, and staff training. We also support schools in managing third-party processors, particularly EdTech providers, where data sharing and international transfers remain key areas of risk.

We know that resources in schools are tight and there are plenty of demands on leaders' time - so we take a practical and pragmatic approach, helping you to achieve and maintain compliance, but also understanding the day to day realities of working in schools and settings.. This way, we'll help you protect the personal data of pupils, carers and the school workforce and ensure that the school/trust can maintain effective compliance.

"I have worked with Andy Wynne from Learn Sheffield as our DPO for just over a year, having joined from another school. Various issues and queries have arisen during this time and Andy has answered efficiently and offered a high level of support, particularly when some situations were new to me. We've had no hesitation in continuing with the service again this year."

Business Manager

"We have found the service invaluable. Not just having a service to monitor compliance, staff training etc. but also knowing we have support and advice if circumstances arise."

Head Teacher, Primary School

Service offer 2026/27

The service is designed for schools that have achieved a reasonable level of compliance but may need to address a number of areas and carry out a refresh in areas of policy and practice. Typical activities will include:

- Ongoing provision of a **named Data Protection Officer**
- Support in completing **outstanding compliance tasks** from initial setup
- **Model policies, privacy notices and templates**
- **NEW:** Access (via the DPO, at cost) to legal advice on more complex Data Protection issues via our partnership with Brown Jacobson LLP
- **Update and review workshops for data protection leads** on key compliance tasks, including data audit, data processor agreements and privacy notices –the service will advise on any changes that are needed following developments in national policy and local developments, including ‘lessons learned’ from the experience of schools and settings in the city
- **Compliance checks**, including data protection walks
- **Review meetings (one per year)** to review compliance status and arrangements in the school (e.g. retention policies, IT security)
- **Training**, including refreshers for staff and governors
- **Topic-specific training for senior leaders**, school data protection leads and admin teams
- Ongoing support with **Subject Access Requests, Freedom of Information Requests and Data Breaches**
- Ongoing news, **advice and updates** regarding data protection in schools

"Andy has a background in education, he is able to tie in GDPR with school requirements - something that a non-education based DPO may not be able to do as well. Andy keeps us informed of the latest GDPR changes and supports us to bring these about in school. The package that is offered is good value for money and we can be reassured as a school that we are backed by a recognised education based organisation in Sheffield to meet data protection standards."

Business Manager, Primary Special School

What does it cost?

The cost of the service is £1,980 for the package for stand-alone primary school. This represents a standstill price, with no increase on the rate charged in 2024/25. Schools working together will continue to be able to achieve price reductions of 25% per school through collaborative working approaches.

When will we be invoiced?

You will be invoiced by Learn Sheffield during the autumn term of 2026.

How do we sign up?

Please send an email, confirming that your school or trust wishes to sign up to the service, to enquiries@learnsheffield.co.uk, marked "GDPR service" and including your school or trust's name. If you would like a formal quotation, please request this in your email. Alternatively, please provide a purchase order number if you would like us to quote a P.O. in our invoice.

What happens next?

Once the school signs up, the DPO will be in contact to arrange working sessions to address key tasks agreed with the school for the coming year. The DPO will continue to use a shared folder systems, using the school's Google Suite or Office 365 system to facilitate efficient sharing of documents.

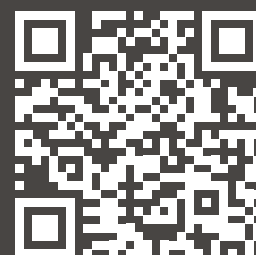


If you have any queries, please contact Andy Wynne at Learn Sheffield.

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