

Application for Membership of Learn Sheffield

Learn Sheffield is a private company limited by guarantee. It was incorporated on 14th August 2015 under company number 9734238.

Membership of the Company is only open to the following classes of members:

- a. the governing bodies or academy trusts of primary, junior or infant publicly funded schools or academies in Sheffield (the Primary Class);
- b. the governing bodies or academy trusts of secondary, all-through or middle deemed secondary publicly funded schools or academies in Sheffield (the Secondary Class)
- c. the governing bodies or academy trusts of publicly funded special schools in Sheffield (the Special Schools' Class);
- d. the governing bodies or academy trusts of a publicly funded further education institutions in Sheffield (the Further Education Institution class);
- e. Sheffield City Council;

Applications for membership must be approved by the members upon the recommendation of the directors subject to any rules or byelaws that the directors may make.

The Directors have decided that all applications for membership must be submitted using the form attached.

The form should be returned, marked for the attention of The Company Secretary;

Learn Sheffield, Training & Development Hub, Lees Hall Rd, Sheffield, S8 9JP.

Or emailed to;

membership@learnsheffield.co.uk

Please note that any missing information may delay the processing of the application.

Applicants whose membership is accepted will be notified in writing/by email to the Chair of Governors at the address indicated on the application.

All invitations to company meetings, agendas and minutes will be sent to the person who has been nominated to attend company meetings and whose details are on the application form. It is your responsibility to notify the Company Secretary in writing should any of the details on the application form change.

The Board of Directors

Learn Sheffield

Applicant's details

Full name of the school/academy/further education institution				
Address				
Sector (Please select the appropriate sector)	Primary	Secondary	Special	FE
Date of Governing Body / Academy Trust resolution to apply to become a member				
A copy of the resolution is attached	YES / NO (Delete as appropriate)			
Details of the representative person nominated by the Governing Body / Academy Trust /FE Institution who will attend company meetings	Name			
	Address			
	Email			
Details of the Chair of Governors	Name			
	Email			
Details of the Headteacher/ Principal	Name			
	Email			
Details of the School Business Manager, Bursar or equivalent	Name			
	Email			

The **Governing Body / Academy Trust / Further Education Institution [delete as appropriate]** has resolved to apply for membership and to provide to Learn Sheffield a guarantee up to the limit of £25.00 (**Please note:** No payment is required)

Signed on behalf of the above named

Name:

Signature:

Date:

Please send this form to The Company Secretary;

Post: Learn Sheffield, Training & Development Hub, Lees Hall Rd, Sheffield, S8 9JP.

Email: membership@learnsheffield.co.uk